

**KING'S SUTTON PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD  
AT 7.30 P.M. ON THURSDAY 1<sup>ST</sup> SEPTEMBER 2011  
IN THE ASTROP ROOM,  
KING'S SUTTON MILLENNIUM MEMORIAL HALL**

**PRESENT:** Cllrs W Mullis (Chairman), D Bridson, R Burrell, A Essex, T Forde, C Hill, C McGarry, M Paterson, G Searle, L Stuart and A Waite

**ABSENT:** Cllrs P Chong and N Shepherd

**IN ATTENDANCE:** Mrs A Le Druillenec (Clerk)  
Cllr I Morris (SNC)  
Cllr K Melling (NCC)  
PCSO Scott Cochrane (Northamptonshire Police)

**92.11/12 TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE:**

Cllr Chong had presented Apologies.

**RESOLVED:** It was proposed by Cllr McGarry and seconded by Cllr Essex to approve the reason for absence submitted by Cllr Chong.

**93.11/12 TO INVITE DECLARATIONS OF INTEREST:**

None.

**94.11/12 PUBLIC PARTICIPATION: MEMBERS OF THE PUBLIC MAY SPEAK TO ITEMS ON THE AGENDA:**

None.

**95.11/12 TO FILL ANY VACANCIES LEFT UNFILLED AT THE ELECTION BY REASON OF INSUFFICIENT NOMINATIONS:**

None. Two vacancies remain.

**96.11/12 TO CONFIRM THE ACCURACY OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD 4<sup>TH</sup> AUGUST 2011:**  
(previously circulated, Minute No. 80.11/12 B.3. Noted)

**RESOLVED:** It was proposed by Cllr Burrell and seconded by Cllr Essex to approve the Minutes of the Meeting held 4<sup>th</sup> August 2011.

**97.11/12 TO CONSIDER MATTERS ARISING FROM ITEM 5 NOT ON THE AGENDA:**

**A. Clerk's Report:** (previously circulated)

i) Damage to Skateboard Ramp:

a) Police Report: (In accordance with Standing Order 5 xx.) PCSO Scott Cochrane advised that the Police had received a telephone incident report on the damage to the skateboard equipment. PCSO Cochrane advised against the removal of the skateboard ramp but suggested, if considering a replacement, that materials such as metal or concrete were less prone to acts of vandalism.

PCSO Cochrane also advised that the Police required systematic reporting of anti social behaviour, with descriptions of those responsible. Although this would increase the crime figures, informing the Police was essential to the effective use of Police patrols and in order to input intervention measures.

b) Youth representative, on behalf of 15year+ age group: The village youths appreciated the facility and regularly used the skateboard ramp during their spare time. They would like some new equipment, suitable for their age group.

**Agreed:** To invite the youth representative to join the Play Project Working Party.

**Action:** Cllr Hill.

c) Cllr Mullis: Re: Cans and bottles around the skateboard ramp.

**Action:** PCSO Cochrane to investigate and keep the Clerk informed.

d) Cllr Burrell: Vandals had used tools from the allotments.

**Noted.**

PCSO Cochrane and the youth representative were thanked for their attendance.

The Parish Council considered options in respect of the skateboard ramp:

Option 1: Repair at a cost of £520.

It was **Noted** that emergency action at a cost of £160 had already been taken to tape off the skateboard and put up notices warning that it was not to be used.

Option 2: Remove the skateboard ramp.

Option 3: Defer full consideration to an Extraordinary Meeting.

**RESOLVED:** It was proposed by Cllr Burrell and seconded by Cllr Paterson:

i) To carry out repairs at a cost of £520 with immediate effect in order to protect potential users and to avoid claims against the Parish Council

ii) To claim against the insurance policy for repairs totalling £680.

**Action:** Cllr Mullis (authorised to arrange for repairs with the contractor who was able to commence work the following day);  
the Clerk (insurance claim)

**B. Chairman's Report:**

- i) King's Sutton Horticultural Show: 20<sup>th</sup> August 2011. A good Show for the village.
- ii) Departure of Post Master: 2<sup>nd</sup> September 2011
- iii) Access to Astrop Room: location of key
- iv) After School Craft Club: Highly Commended for Carousel entry at International Quilt show held at the NEC, Birmingham.

**98.11/12 FINANCE SCHEDULE:**

HSBC Bank Accounts	Bank Statement @ 31.07.11	Cash Book Balance @ 30.08.11
Instant Access Savings Account	£106,225.15	£103,611.18
Community Account	£1.00	£1.00
Money Market Account	£22,330.42	£22,330.42

**A. To ratify and approve the Payments:**

To Ratify				
Cheque	Payee	Description	Amt (incl VAT)	VAT
103689-103694	Winners KS in Bloom	Prize Money	£130.00	
To Approve				
Cheque	Payee	Description	Amt (incl VAT)	VAT
103696	Jeffs Coaches Limited	inv 69612 Thursday Bus	£192.00	
103697	S Ellis	litter services August11	£80.00	
103698	A H Contracts	inv 5658 dog waste services	£96.00	£16.00
103699	KSM MH	office rent, room hire August11	£37.02	Note 1.
103700	M Dempsey	Grasscutting inv 879	£790.00	
103701	Aylesbury Mains Ltd	inv 12317, repair 6 Newlands	£53.22	£8.87
103702	SNC	inv 3063489 Comm. Refuse Cemy	£290.00	
103703	Playsafety Ltd	inv 231409	£97.20	£16.20
103704	CPRE	membership renewal 2011/12	£29.00	
103705	D Wolton	Repairs post at The Rec	£15.98	2.67
103706	R Burrell	Training 04.06.11	£6.30	
103707	A Le Druillenec	Salary Month 6	£625.52	
103708	HMRC	Tax & NI Month 6	£10.24	
103709	A Le Druillenec	reimbursement office supplies	£38.50	
DD	BT plc	internet services Bill Q017&G	£97.16	£16.19
<b>Total</b>			<b>£2,458.14</b>	<b>£43.74</b>

Note 1: Calculated: KSM MH inv. £77.50 - inv no. 0022 £40.48 = £37.02

**Additional Payment:**

D Essex: inv. 2035 Skateboard Ramp £160.00 cheque No. 103710

**RESOLVED:** It was proposed by Cllr Searle and seconded by Cllr Bridson to ratify and approve the Payments.

**C. To Note Receipts:**

<b>Date</b>	<b>Type Payer</b>	<b>Description</b>	<b>Amt</b>
09.08.11	Cheque KST	Advert	£40.00
16.08.11	Cash KSPO	Thursday Bus	£82.50
18.08.11	Cheque Mid Counties Co-Op	Burial Fees Plot 249	£85.00
23.08.11	Cheque C & A V Woodward	ERB 290 Plot 235	£115.00
23.08.11	Cash KSPO	Thursday Bus	£27.00
25.08.11	Cheque KS Horticultural Society	KS in Bloom 2011	£50.00
25.08.11	Chq 103534 M Hendley	KS in Bloom 2010	£15.00
30.08.11	Cash KSPO	Thursday Bus	£28.50
02.09.11	inv 0022 KSMMH	Internet Services	£40.48
		<b>Total</b>	<b>£483.48</b>

**Noted.**

**99.11/12 TO CONSIDER REQUESTS FOR TRAINING:**

**A. Northants CALC sessions @ £29.00 per person:**

None.

**B. Other:**

Cllrs Bridson and Searle: 'The Localism Bill' 5<sup>th</sup> September 2011 hosted by Middleton Cheney Parish Council  
the Clerk: Website Workshop 26<sup>th</sup> August 2011 hosted by SNC

**100.11/12 TO CONSIDER ITEMS HELD OVER FROM THE PREVIOUS MEETING:**

**A. To appoint a Parish Council representative to serve on the King's Sutton Playing Field Association:**

No information on Committee dates received.

**B. Northants CALC Annual Conference & AGM: 22<sup>nd</sup> October 2011:**

**B.1 To nominate representatives, including one voting delegate:**

**RESOLVED:** It was proposed by Cllr Searle and seconded by Cllr Waite to nominate Cllr Chong as voting delegate.

**B.2 To submit a resolution to the AGM:**

None.

**101.11/12 COMMITTEE MEMBERSHIP:**

**10.1 To appoint Cllr Stuart to membership of a Committee:**

**RESOLVED:** It was proposed by Cllr Searle and seconded by Cllr Hill to appoint Cllr Stuart to serve on the ACROW Committee.

**102.11/12 ASTROP GRANGE:**

Cllr Morris, SNC gave an update. The Board of South Northants Homes, whilst in favour of keeping the property for affordable housing, is considering all options, including demolition of The Grange and redevelopment. The Bungalows are to be retained.

**Agreed:** To place item on Agenda of next Ordinary Parish Council Meeting to be held 6<sup>th</sup> October 2011 and to invite Cllr Morris to report back.

**Action:** Cllr Morris to keep Cllr Forde informed of the planning implications. The Parish Council would wish to express a view on the built heritage contribution to the village of Astrop Grange.

**103.11/12 COMMITTEE MATTERS:****A: AMENITIES, CEMETERY & RIGHTS OF WAY (ACROW):****A.1 Chairman's Report (For Information):**

Cllr Hill reported on the following:

- i) Cllr Essex has been appointed Vice Chairman of the ACROW Committee and will continue to carry out weekly safety inspections of the play equipment.
- ii) Tree Management Plans: Under consideration in respect of all trees in King's Sutton for which the Parish Council is responsible.

**A.2 To consider Recommendations arising from the ACROW Committee Meeting held 17<sup>th</sup> August 2011:** (draft Minutes previously circulated)

Recommendation A.1: To reinstate or replace rubber matting at the Goal Area:

Cost £250.

**Agreed:** No Further Action.

Recommendation A.2: To approve the following tree works at the Cemetery:

- i) Pollard 20 No. Lime trees at a cost of £750.00
- ii) Fell 2 No. Cypress trees at a cost of £390.00 per tree
- iii) Shackle one Spruce at a cost of £200.00:

**RESOLVED:** It was proposed by Cllr Hill and seconded by Cllr McGarry to adopt Recommendation A.2.

It was **Noted** that the Contractor would prioritise the works.

Recommendation A.3: To approve an application for a Headstone for plot No. 295 at section 7, space 19 in the old part of the Cemetery:

Recommendation A.4: To amend the Policy in respect of Headstones in the Old Part of the Cemetery to allow a maximum height of 4 feet:

**RESOLVED:** It was proposed by Cllr Hill and seconded by Cllr Forde to adopt Recommendations A.3. and A.4.

Recommendation A.5: To allow No Dogs on The Rec and to erect a sign to that effect:

Proposed by Cllr Waite: No Secunder. Recommendation A.5 was not moved.

Recommendation A.6: To make no arrangements for the Dedication of the Valerie Whitaker Memorial Seat:

**RESOLVED:** It was proposed by Cllr Hill and seconded by Cllr Searle to adopt Recommendation A.6.

Recommendation A.7: To plant a rose in the Cemetery Rose Garden in memory of Valerie Whitaker:

**RESOLVED:** It was proposed by Cllr Hill and seconded by Cllr McGarry to adopt Recommendation A.7.

**A.3 Play Project Report (Meeting held 22<sup>nd</sup> August 2011):**

The Group had met with Mr Trevor Stewart, Play Designer – wooden construction materials – to discuss ideas.

**A.4 To review measures used to protect Amenity Spaces:**

A.4.1 Stones at grass triangle at Bulls Lane:

**Agreed:** That ACROW considers alternative ways of preventing vehicles overriding the grass triangle.

A.4.2 Posts at The Rec:

**Agreed:** That ACROW considers the application of reflective strips to each post.

It was **Noted** that one of the old posts needs replacing.

**A.5 Rights of Way Report:**

Query over the maintenance of the Hellebores at Walton Grounds.

**A.6 Tree Warden's Report:**

In favour of the tree work at Grey Court.

Inspected the trees at the Cemetery, query over pollarding of lime trees.

**B. LIGHTING:**

**B.1 Chairman's Report: (For Information)**

Cllr Burrell expressed concerns over the present administrative arrangements and management regime. The Managing Director of Aylesbury Mains Ltd had been invited to attend the next Meeting of the Lighting Committee to brief the Committee on services and options which would help clarify the budget position.

**B.2 Lamps transferred to Part Night Schedule:**

B.2.1 To receive an Update:

14 were lit all day. Others were off for 24 hours.

B.2.2 To consider feedback to residents:

The Contractor had given assurance that the problem would be resolved in a week's time, thus making communicating with residents superfluous.

Cllr Burrell referred members to the draft Minutes of the F&GP Committee Meeting (previously distributed) held 23<sup>rd</sup> August 2011 in respect of the lamps transferred to Part Night Schedule.

**B.3 To receive items for the next Lighting Committee Meeting to be held 14<sup>th</sup> September 2011:**

None.

**C. PLANNING:**

**C.1 Chairman's Report: (For Information)**

None.

**C.2 To consider recommendations from the Planning Committee Meeting held at 7 p.m. on 1<sup>st</sup> September 2011:**

C.2.1 Ref: S/2011/0998/FUL  
 Proposal: Single storey extension to rear  
 Location: 64 Glebe Rise, King's Sutton

**RESOLVED:** It was proposed by Cllr Forde and seconded by Cllr Essex to make No formal Objections but to support residents' concerns about overdevelopment.

C.2.2 Ref: S/2011/1003/FUL  
 Proposal: Change of use from ancillary accommodation to dwelling  
 Location: Annexe to Dairy Cottage Purston

**RESOLVED:** It was proposed by Cllr Forde and seconded by Cllr Essex to make No Objections.

C.2.3 Ref: S/2011/1050/TCA      FOR INFORMATION ONLY  
 Proposal: Fell one horse chestnut tree  
 Location: Grey Court, King's Sutton

The Parish Council supported this proposal.

**D. FINANCE & GENERAL PURPOSES (F&GP):**

**D.1 Chairman's Report: (For Information)**

None.

**D.2 To consider Recommendations arising from the F&GP Committee Meeting held 23<sup>rd</sup> August 2011:** (draft Minutes previously distributed)

Recommendation D.1: To agree a fair procedure for the distribution of Travel Tokens:

**RESOLVED:** It was proposed by Cllr Searle and seconded by Cllr Burrell to invite parishioners of State Retirement Age and above to collect one bag of travel tokens from the KSMMH between 11 a.m. and 12 noon on Thursday 15<sup>th</sup> September 2011.

**Action:** Cllr Searle (on duty); the Clerk (Notices)

Recommendation D.2: To appoint Cllr Waite as Internal Control Councillor:

**RESOLVED:** It was proposed by Cllr Searle and seconded by Cllr Forde to adopt Recommendation D.2.

Recommendation D.3: Reserves: To allocate £8,847.00 of Budget underspends as follows: £2,000 each to New Play Equipment, Flood Alleviation and Traffic Calming; £1,000 to Lighting Maintenance/Power; and £1,847 to Tree Works:

**RESOLVED:** It was proposed by Cllr Searle and seconded by Cllr Burrell to adopt Recommendation D.3.

Recommendation D.4: To charge the F&GP Committee with a review of the standing arrangements for discharging the Lighting responsibilities and any associated contractual implications for the Parish Clerk:

Recommendation D. 5: To pay the Clerk for additional hours worked in respect of servicing the Lighting Committee Meeting to be held 14<sup>th</sup> September 2011:

**RESOLVED:** It was proposed by Cllr Burrell and seconded by Cllr Paterson to adopt Recommendations D.4. and D.5.

Recommendation D.6: To approve the role descriptions of the Footpaths and Tree Wardens:

**RESOLVED:** It was proposed by Cllr Searle and seconded by Cllr McGarry to adopt Recommendation D.6.

Recommendation D.7: To consider the need for professional assistance for the Village Website, and acknowledge any financial implications:

**Agreed:**

- i) To defer consideration pending discussion by the Website Group.
- ii) That Cllr Paterson serves on the Website Group.

**Action:** Website Group (Cllrs Bridson, Forde, Paterson and Shepherd)

## 104.11/12 FLOOD ALLEVIATION GROUP REPORT:

### A. To consider the Report from SNC dated August 2011 on Land Drainage Schemes at Wales Street and Windsor Close:

(Report previously circulated)

The following concerns were raised:

- i) The increasing cost (by £65,000) of a Scheme to protect Wales Street.
- ii) The Lead Flood Authority (NCC) had no budget.
- iii) The campaign for flood alleviation measures began 13 years ago.
- iv) Lack of assurance over impact of the Banbury Lane development on Wales Street.

**Agreed:** That a political impetus was required in order to move forward.

**Action:** Cllrs Morris (SNC) and Melling (NCC), Flood Alleviation Group; Andrea Leadsom, MP

**B. To approve the Maintenance Regime Agreement in respect of the Flood Alleviation Scheme at Windsor Close:**

Cllr Forde advised of slippage. The Agreement was not yet finalised ready for signing off.

**105.11/12 CORRESPONDENCE:**

**A. Items to consider:**

i) snvb Annual Review 2011: Invitation to attend at 2.30 p.m. on 22<sup>nd</sup> September 2011:

ii) Northants ACRE: Bulk Oil Buying Scheme:

Items A.i) and ii) were **Noted**.

**B. Items to note:**

iii) Extension of 30 mph speed limit, Banbury Lane: Letter of thanks from residents.

Item B.iii) was **Noted**.

**106.11/12 COUNCILLORS' REPORTS:**

**A. Date of ACROW Committee Meeting:** To be re-arranged.

**Action:** Cllr Hill (dates)

**107.11/12 TO RECEIVE ITEMS FOR THE NEXT MEETING: (THURSDAY 6<sup>TH</sup> OCTOBER 2011):**

**None.**

The Meeting ended at 10.10 p.m.